

North Carrick Community Benefit Company

www.nccbc.org.uk

Code of Conduct for Company Members

1. Conduct of Members

Members must support the principals and goals of NCCBC and principally recognise that NCCBC exists for the betterment of the whole of North Carrick and no individual community or entity is more important than any other.

A Member must observe the code of conduct for the Company Members whenever he/she -

- Is engaged in a business meeting of the Company.
- Is engaged in general discussion about the company.

For the purposes of this code, 'meeting' means any meeting of the Members.

2. Obligations of Members

A Member must:

- a. Treat Directors, staff (whether contracted or employed) and fellow members of NCCBC with respect and courtesy at all times and must not discriminate against any person.
- b. Not conduct themselves in a manner which could reasonably be regarded as bringing NCCBC into disrepute.
- c. Not use his/her Membership improperly to confer on, or secure for any person or organisation, an advantage or disadvantage.

A Member must report:

- a. Any conduct by another Member which is believed to be a material breach of this code to the Chair. In the event that the report relates to the conduct of the Chair, such reports should be submitted to the Vice-Chair.
- b. Any concerns that he/she may have regarding the way the fund is being administered by NCCBC must first be addressed to NCCBC through the Chair. Thereafter, if a satisfactory resolution cannot be achieved, a Member may report the concern to the Scottish Power Compliance Division.

3. Personal Interests

- a. A Member must declare any conflict of interest, whether previously notified or otherwise, at any meeting where it is likely to arise, and will accept the ruling of the Chair of the meeting as to whether or not they should leave the room and take no further part in discussion or decision on that item.
- b. The declaration and actions taken must be recorded in the meeting minute.

- c. All Members have a duty to raise any potential conflicts of interest and to ensure that all such potential conflicts of interest are resolved.
- d. Members wishing to be nominated as a Director must seek the approval of the NCCBC Board prior to going forward to a vote by Members during an AGM.
- e. Members should not seek nomination as a Director if they are directors, office-bearers, employees, or representatives of an external organisation and their election or appointment to the Board is likely to create conflicts of interests or would have the effect of giving that external organisation, body, or association undue influence over the decisions of the Board.
- f. Members must not seek nomination as a Director if they have ever been convicted of fraud, misrepresentation, bribery, corruption tax evasion or other related activities, or are facing any legal action, or have been declared bankrupt.

Version Control

Version	Author	Date	Approved by NCCBC Board
1	S. Lindsay	30/03/2026	12/05/26